



The GlobalFoundries Cafe is getting some great new features as we install NEXTEP POS.

- 1) Order Pay and Self Checkout Kiosks**
- 2) Web Based Ordering System
(Mobile and Desktop Ready)**





FAQ

We are going to tell you what you need to know as well as answer some frequently asked questions. You can skip ahead to specific sections using the key below:

1. ORDERING

- a. At Kiosk
- b. Online
 - i. Logging In / Password Reset
 - ii. Multi Factor Authentication

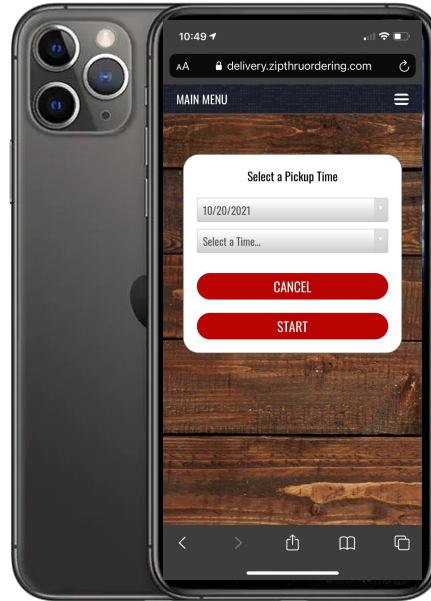
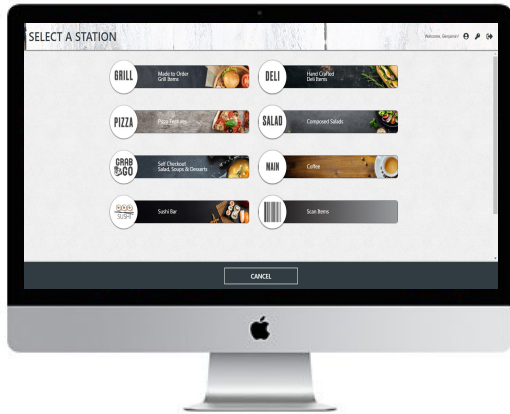
2. PAYMENT TYPES

- a. Payroll Deduct
- b. Pre-Funded Badge Payment
- c. Gift Cards
- d. Credit/Debit Card
- e. Print Receipt / Cash Payment

3. OTHER

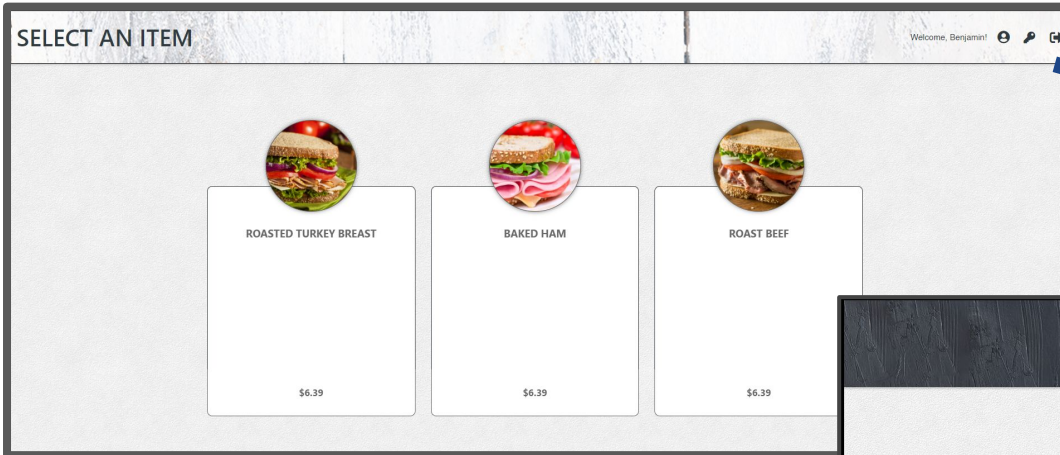


ORDER from the cafe at your Desktop, on your Phone or any Web Browser or at a Kiosk!



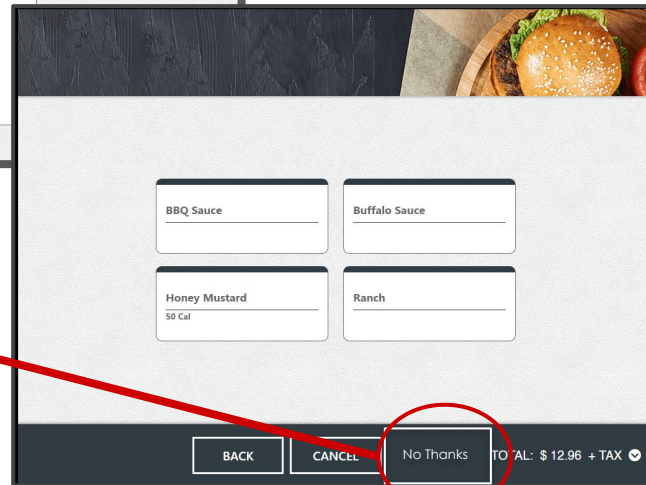
ORDER PAY Kiosk Ordering

This part is intuitive. Walk up to a kiosk, and tap your way through our menus, customizing and adding things to the cart for check out.



Many menu items will automatically prompt you for customizable modifier options.

Be sure to look for the “No Thanks” on the bottom if you don’t want any modifier added to your order.



SELF CHECKOUT Kiosks (Scanning Items)

Much like a grocery store, anything with a barcode can be scanned and paid for at a kiosk.

If for any reason your item does not scan please notify the checkout attendant and they will help you checkout that item.



Be sure to hold the item up to the bar code scanner! The Barcode should be horizontal (as pictured here) to the reader.



Self Checkout Kiosks (Weighed Items)

Once the machine gets a read on the weight it will automatically progress to the next screen to check out or weigh another item.

If for whatever reason, you assume the scale got a bad read on the weight, please allow the checkout attendant to assist you in re-weighing your item.

Some items are sold by weight and will require you to place them on the scale.



**Place items
gently on the
scale!**



Self Checkout Kiosks (Everything Else)

This applies to but not limited to :

Self Serve Coffee (Small/Med/Large)

Soups

Pizza (By the Slice)

Composed Salad

Some items are self service with set prices



Find your item on the screen and select the correct size/quantity.



Online Ordering

To Order online visit:

delivery.zipthruordering.com/GBLFNDRY/

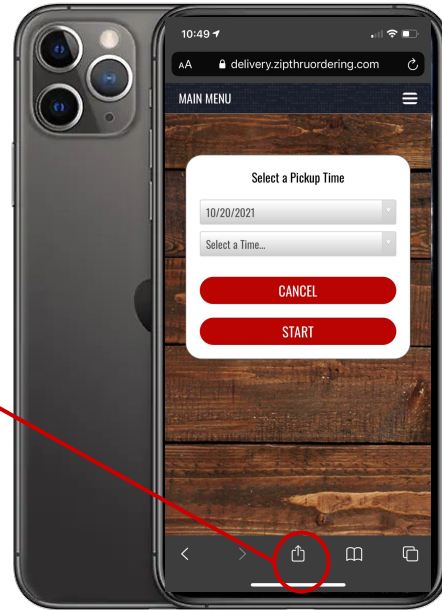


It is also easy to find the link at:
primebusinessdining.com/globalfoundries

Look on the top menu for “Order Online”

Pro Tip: Save it as a bookmark in your favorite browser!

On an iPhone, we recommend hitting the Share Button on your Safari Browser and then hitting **“Add to Home Screen”** this will create an Icon Shortcut on your Home Screen titled **“CompassOnline”**

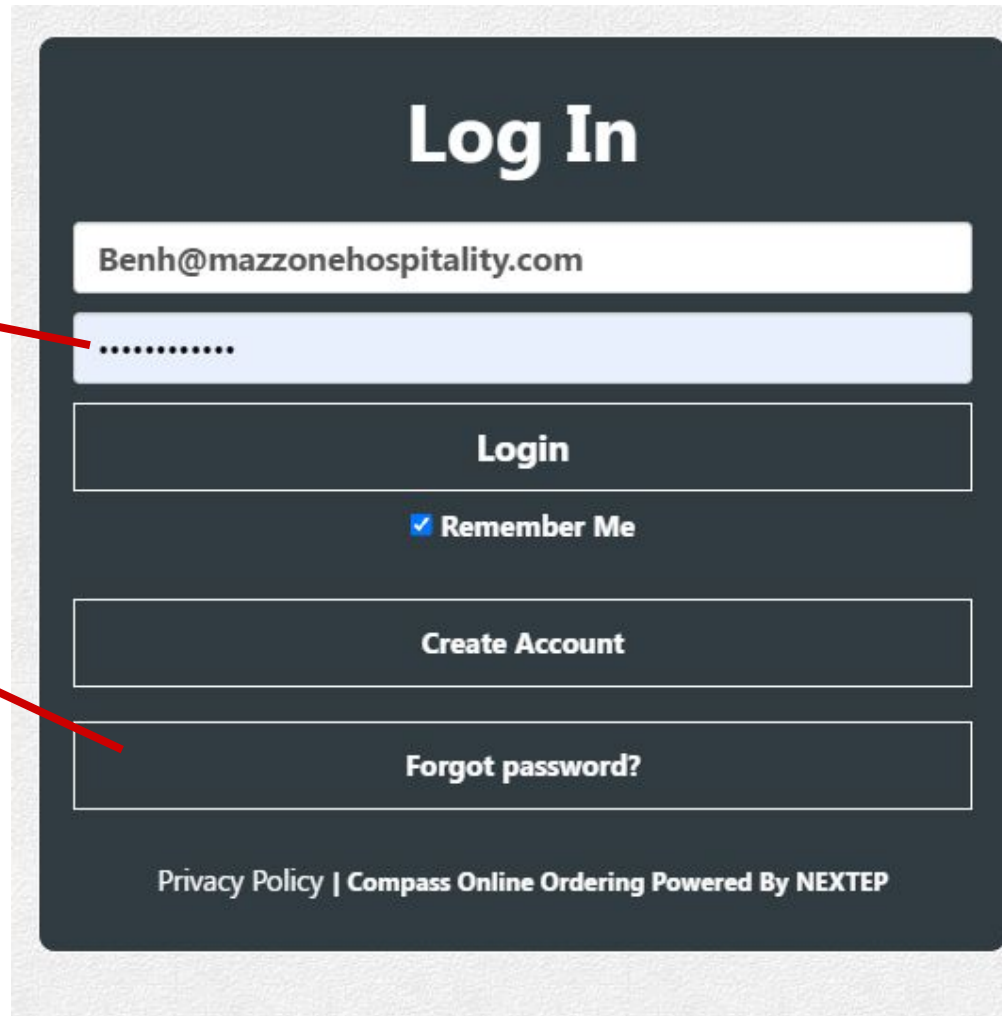


Online Ordering (Logging In)

Before you first order online, **look for an email to your @gf.com address that will allow you to initially set up a password.** Your username will always be your email address.

If you forget your password, you will be able to reset it using the Forgot Password tool.

You must log in to use online ordering. This will allow you to save payment preferences. Nextep has a AAA Security rating. We've done our part to keep your information secure. Please, keep your account and password secure!



The image shows a dark-themed login form with the following elements:

- Log In** (Title)
- Username field: **Benh@mazzonehospitality.com**
- Password field: **.....**
- Login** button
- Remember Me**
- Create Account** button
- Forgot password?** button
- Footer: **Privacy Policy | Compass Online Ordering Powered By NEXTEP**

Two red arrows point from the text in the first paragraph to the password field and the 'Forgot password?' button. A third red arrow points from the text in the second paragraph to the 'Forgot password?' button.

Online Ordering

Multi Factor Authentication

Upon first logging in it may ask you to use MFA (Multi Factor Authentication) to verify it is indeed you using your account.

It will send a 6 digit code to your email address. Simply copy and paste that code into the window and hit continue.

Once established, you can choose for the site to remember you to skip this step, or for continued security you can opt to add your mobile number and get the MFA sent to your cell as a SMS text message or via email.

MFA

123456

ASSISTED CHECKOUT STATIONS



Our team will be on hand to help you check out at any station. However at our Assisted Checkout Stations you can:

Pay with Cash/Debit/Credit Cards

Purchase Gift Cards

Order Pay for Grill/Deli Items

Purchase anything you can purchase at a Self Checkout Station.

These are located near the Grill, the Barista and "Register 4" Closest to the Hallway Doors.



Paying for your order

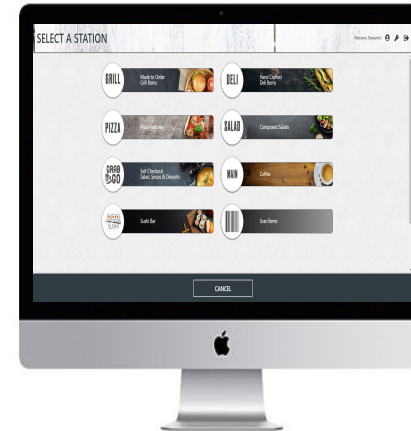
AVAILABLE AT ORDER PAY / SELF CHECKOUT STATIONS

- 1) Pay with your badge using “Payroll Deduct Badge Pay”
- 2) Pay with your badge using “Declining Balance Badge Pay”
- 3) Pay with Gift Card

AVAILABLE ONLY AT ASSISTED CHECK OUT STATIONS

- 4) Cash or Credit/Debit Card Payment

Every order has options on how to pay.



PAYROLL DEDUCT BADGE PAY (Kiosk)

After the Order Review Screen, it will promptly take you to the “Tender” screen (pictured right) where you can choose how to pay for your order.

Of the buttons options “PAYROLL DEDUCT BADGE PAY” is one.

Once you tap the “PAYROLL DEDUCT BADGE PAY” button it will once again prompt you “By swiping your badge you are confirming you would like to deduct payment from the corresponding GF payroll.”

At that point you will hold your badge to the badge reader and confirm your purchase using payroll deduct. Biweekly Payroll deduct is capped at \$200.



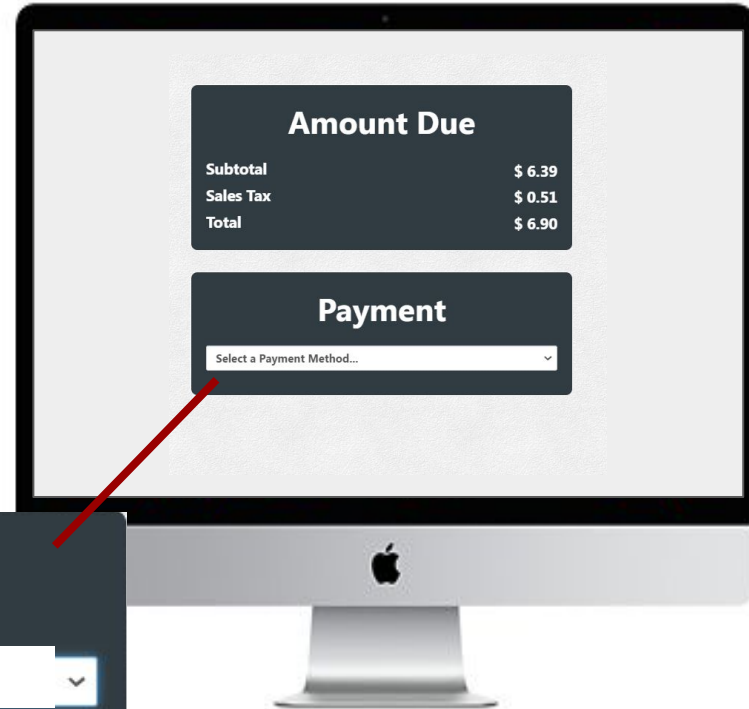
PAYROLL DEDUCT (Online)

As you review your order you will get to the “Amount Due / Payment” screen with a drop down to choose which tender or how you would like to pay.

Using the drop down select
“GlobalFoundries PAYROLL DEDUCT XXXXADGE”
And confirm on using the button on the bottom of the screen.

Payment

GlobalFoundries PAYROLL DEDUCT BADGE PAY



PAYROLL DEDUCT FAQ

What is the maximum amount I can charge to my payroll deduct?

A: \$200 on a biweekly basis

Can I check my balance of how much I have spent using payroll deductions?

A: YES! Access your profile through the online ordering portal. You can review all transactions and your pending balance there!

Can I pay down my balance before it hits my payroll?

A: No. Please consult cafe management if an extreme situation arises.

What if I hit the \$200 limit mid order? A: The kiosk/online ordering will direct you to use another payment method.



DECLINING BALANCE BADGE PAY (Kiosk)

After the Order Review Screen, it will promptly take you to the “Tender” screen (pictured right) where you can choose how to pay for your order.

Of the buttons options “DECLINING BALANCE BADGE PAY” is one.

Once you tap the “DECLINING BALANCE BADGE PAY”, it will prompt you to swipe your badge to the badge reader and confirm your purchase using “DECLINING BALANCE BADGE PAY.”

You can load up to \$500 to your “DECLINING BALANCE BADGE PAY” account. We will review how to do this in the following slides.



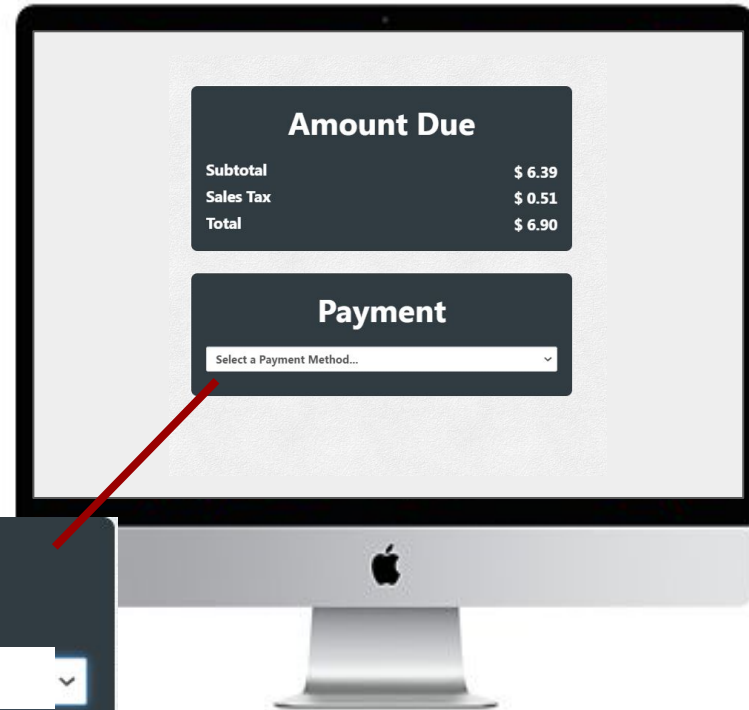
DECLINING BALANCE BADGE PAY (Online)

As you review your order you will get to the “Amount Due / Payment” screen with a drop down to choose which tender or how you would like to pay.

Using the drop down select
“GlobalFoundries Declining Balance Badge Pay”
And confirm on using the button on the bottom of the
screen. You will also see your available balance.

Payment

GlobalFoundries Declining Balance Badge Pay



Amount Due

Subtotal	\$ 6.39
Sales Tax	\$ 0.51
Total	\$ 6.90

Payment

Select a Payment Method...

DECLINING BALANCE BADGE PAY (Loading Funds)

GlobalFoundries Pre-Funded Badge

Account Number: **FAKEBADGE**

Limit: **\$ 500.00**

Balance: **\$ 495.26**

Rewards Points:

Account Activity

One-Time Funding

Auto-Funding

Welcome, Benjamin!

Select a Pickup Time

Select Pick Up Date... ▾

Select Pick Up Time... ▾

Access your profile by clicking the profile icon in the top right of the online ordering screen

Scroll down and you will see a window outlining your “**GlobalFoundries DECLINING BALANCE BADGE PAY**” including your Account Number, Limit, and Balance. Rewards points are something we will be exploring as a feature in the future. It is not currently available.

From there choose to review activity, or load funds “One-Time Funding” or Auto-Funding using a Credit or Debit Card.

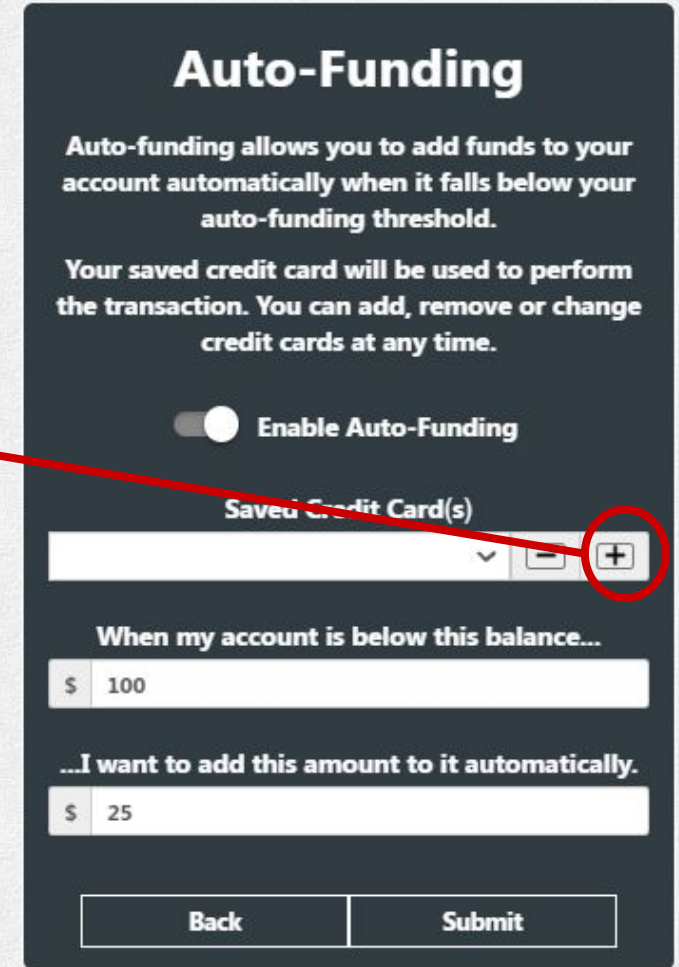
DECLINING BALANCE BADGE PAY (Auto-Funding your account)

Auto Funding is the recommended method for ease of use in the cafe.

Hit the + button next to Saved Credit Cards
This will open a separate window to securely enter your credit/debit card information.

Once your credit/debit card is selected in the Saved Credit Card drop down menu, you can set your thresholds of when to trigger a reload and how much to reload to your account.

You can always return to this screen and click the slider to turn off auto funding or change your threshold or reload amounts or change your funding source/card.



Auto-Funding

Auto-funding allows you to add funds to your account automatically when it falls below your auto-funding threshold.

Your saved credit card will be used to perform the transaction. You can add, remove or change credit cards at any time.

Enable Auto-Funding

Saved Credit Card(s)

When my account is below this balance...

\$ 100

...I want to add this amount to it automatically.

\$ 25

DECLINING BALANCE BADGE PAY (One Time Funding)

One Time Funding will prompt you for your credit/debit card information, and the amount you want to add. This is a one time only charge/funding.

You can however save a credit card for easy access by clicking the + Button next to the Saved Credit Card dropdown.

DECLINING BALANCE BADGE PAY FAQ

What happens to my balance on DECLINING BALANCE BADGE PAY if for whatever reason I no longer work at GF?

A: Balances will automatically be refunded to the card they were funded to if your badge is “Archived” by GlobalFoundries.

What if I accidentally load too money and need to refund some back to my card?

A: Please contact Cafe Management. We can refund back to the funding card.

What happens if I don't have enough funds on my badge to completely cover my order total?

A: The kiosk / online ordering system will tell you to add funds before completing your order or choose another payment method.



Gift Cards

Gift cards are available for purchase from our Assisted Check Out Stations. They can be purchased with cash or Credit/Debit Card only.

They can be swiped at any of our Order Pay or Self Checkout Kiosks.

You can not use a Gift Card for online ordering at this time.



CASH/CREDIT/DEBIT CARD PAYMENT

Cash, Credit/Debit Card payments are the slowest and least hygienic payment methods.

They slow down the checkout process with potential to spread more germs.

WE STRONGLY RECOMMEND USING EITHER OF THE BADGE PAY METHODS both for ease of use, speed of checkout, and most importantly cafe safety.

OTHER:

Please Reach out to our PRIME Team Members with any questions. For any non time sensitive feedback / suggestions on the system we encourage you to visit the [“Feedback”](#) link at PrimeBusinessDining.com/GlobalFoundries.

THANK YOU!