



# Conferencing & Events 2019

2 King Edward Street

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## Venue

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### **The Auditorium**

The main auditorium can hold up to 180 guests, seated theatre style and offers a variety of seating arrangements. The adjacent breakout areas can be used in conjunction with the Auditorium or as a separate venue providing a single large area. These rooms can also be used for smaller one-on-one meeting rooms as part of a conference as the sliding walls can divide the area into two or four meeting rooms. Full catering facilities, audio visual support and reception services are available in both the main auditorium and breakout areas. A fully equipped Business Centre with photocopier, fax and PC is also available for your use.

### **King Edward Hall**

The old Christ's Hospital Boy's School site was acquired in 1904 with construction starting a year later. Officially known as the London Chief Office, it was the largest public Post Office in the country, with a counter running the whole length of the ground level hall. The upper floors of the building were used for sorting mail from abroad. The building was acquired in 1997 and totally renovated retaining many of the original features. The ground floor has now become the King Edward Hall which provide a venue for a wide range of events, from business lunches and dinners, conferences, presentations and cocktail receptions. The King Edward Hall has its own street entrance, reception services and audio-visual support facilities. It can accommodate up to 250 guests for a canapé reception or 150 for a seated lunch or dinner.

